

**ADDENDUM ONE, QUESTIONS and ANSWERS**

Date: May 9, 2018  
 To: All Bidders  
 From: Chris Kliment, Buyer  
 Department of Corrections  
 RE: Addendum for Request for Proposal Number 95991-Z6  
 to be opened May 23, 2018 at 2:00 p.m. Central Time

**Questions and Answers**

Following are the questions submitted and answers provided for the above mentioned Request for Proposal. The questions and answers are to be considered as part of the Request for Proposal. It is the Bidder's responsibility to check the State Purchasing Bureau website for all addenda or amendments.

<u>Question Number</u>	<u>RFP Section Reference</u>	<u>RFP Page Number</u>	<u>Question</u>	<u>State Response</u>
1.			Is the letter dated April 23, 2018, regarding "Treatment and Education for Board of Parole Clients", the process in which we must submit a RFQ for in order to provide the classes previously requested by parole? Does this mean parole no longer wants to have dialectical behavioral therapy groups, parenting classes, healthy relationship classes, or financial classes available to parolees? Under the definition of Life Skills Classes, it stated, "To educate participants on parenting skills or healthy relationships or financial wellness. Does this mean we can submit for a class for each topic , as we previously outlined above? I do not see those particular classes listed specifically in the RFP#95991-Z6. Or is the intention for all three topics to be grouped into one class under Life Skills Classes?	Bidders can specify what classes they are able to provide as a subset of Life Skills Classes.

2.			Am I correct in the understanding we must submit our proposals through this RFP no later than May 23, 2018?	Yes.
3.	Groups/Classes for Board of Parole Clients	95991-Z6 page 26	RELAPSE PREVENTION: The specifications state: "Curriculum will be made available to providers. Individualized relapse plans are developed, reviewed and adjusted as needed. Group meets once per week. Provider shall provide curriculum materials and required literature." If DoP is providing the materials, how does one get to review the materials for bidding purposes? What are the providers having to provide?	Please see attachment provided with Addendum #1, which provides a copy of the curriculum for the Relapse Group. Bidders may review this attachment in preparing their submission.
4.			<i>Regarding Contractor's Location of services provided: Is it possible to have the Valley Hope Association's O'Neill Nebraska facility set as a prospective treatment location for your services?</i>	O'Neill will be considered as a prospective treatment location.
5.			<i>The RFA requires that licenses be submitted with the bid. Does this requirement apply to facility licenses, staff licenses or both? The RFA also requires submission of proof of insurance. Is a binder for the overall agency sufficient or is a specific binder for our Nebraska facilities required?</i>	Both facility and staff licenses, if applicable, are needed. A binder for the overall agency is sufficient.
6.			<i>In RFP Section A, 2, i, there is reference to Resume's. Which specific personnel are resumes required for?</i>	Bidders, employees of bidders and or subcontractors who will be working with parole clients should provide resumes.
7.			<i>In regard to Professional References, would references from referral sources, accreditation bodies and payers meet the requirement? What other types of entities would meet this requirement?</i>	References from referral sources, accreditation bodies, and payers meet this requirement.
8.			<i>Can all other bid options (classes), besides short term residential substance abuse treatment, be delivered in the setting of SUD IOP treatment?</i>	For purposes of this RFP, only short term residential substance abuse treatment may be delivered in the setting of SUD IOP treatment.
9.			<i>What is the duration, in weeks or sessions, of the groups? In the</i>	The duration requirement will be part of the Bidder's

			<i>documentation it states “varies” or “individualized based on the progress in group and the stage of change,” – Could you please define “varies?”</i>	proposal based on its experience in such sessions or groups
10.			<i>Can the services be provided in a day setting instead of the evening (after 5) or on the weekend (Saturday and/or Sunday)?</i>	For purposes of the clients served by this RFP, only the ability to provide evening and weekend classes will be considered.
11.			<i>For short term residential SUD treatment, can one facility that is outside of the 15 mile radius of your service locations bid to serve all of your service locations?</i>	For short term residential SUD, one facility that is outside the 15 mile radius of parole locations may bid to serve all locations.
12.			<i>Can a bidder offer a bid for only short term residential SUD treatment without bidding on the other service components. Similarly, can a bidder submit bids for only some of the education components, but not all?</i>	Yes. A bidder can offer a bid for only short term residential SUD without bidding the other service components. Yes, a bidder can submit bids for only some of the education components, but not all.
13.			<i>Must the education components be delivered within 15 miles of your service locations?</i>	With the exception of short-term residential substance abuse treatment, the education components must be delivered within 15 miles of parole offices.

This addendum will become part of the proposal and should be acknowledged with the Request for Proposal.